



PEGASO INTERNATIONAL

HIGHER EDUCATION INSTITUTION

MFHEA Licence n° 2016-001

SUSPENSION OF STUDIES

To the Student Secretariat of Pegaso International

student.secretariat@pegasointernational.eu

Smart City Malta, Unit 605 SCM01

Ricasoli, Kalkara SCM 1001Malta

The Undersigned

Surname:

Name: _____ Born in _____

prov. _____ on _____ enrolled at Pegaso International for the _____ Bachelor's Degree

_____ Master's Degree _____ Student Identification Number

_____ A.Y. _____

HEREBY DECLARES

to have no arrears pending payment of the tuition fees for the Academic Years in which s/he has been enrolled and therefore expressly declares the will to suspend his/her studies, for the following reasons:

- Hospitalisation with a duration of more than three uninterrupted months, which is duly certified;
- Maternity leave, high-risk pregnancy, as duly certified;
- Military Service, Civilian Service, as certified by the relevant documentation and submitted herewith.

The undersigned student requesting suspension of studies, enrolls for the following academic year, for the same course for which s/he was enrolled previous to the suspension. H/she is exempt from payment of any tuition fee for the overall period of suspension and is not entitled to take any examination or access the Pegaso platform.

Should the request for suspension of studies be received by the Student Secretariat in the course of the academic year (that is from August 1st to July 30th), all fee instalments shall be considered due effectively until the date of acceptance for the request of suspension of studies.

Failure to comply with the request for suspension of studies, would require the student to pay the overall annual tuition fee for the relevant academic year. The student who requests the suspension of studies, after the completion of such, is required to pay a fee of Euro 210 for the reactivation of the didactic platform.

After the one year duration of the suspension of studies, the student is required to communicate the reactivation of the academic record to the Student Secretariat, at the following email address student.secretariat@pegasointernational.eu against payment of a penalty fee for the overall tuition relevant to each academic year following that of the suspension of studies. Once the academic year of suspension of studies has terminated, it shall not be possible to request withdrawal from studies and under no circumstances shall any refunds be paid.

Date and place, _____

Signature _____

(Full name in block capitals)

Please note: The procedure for the suspension of studies shall be initiated from the date of receipt of this application, provided it is in compliance with all requirements and documentation as necessary and in line with all the payments due; it shall be concluded within 30 days.